FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES

DATE:	August 19, 2026
PLACE:	Glacier Park International Airport, Kalispell, Montana
TIME:	4:00 P.M.
BOARD MEMBERS PRESENT:	Michael Jackola Dennis Beams Rick Janisse Marc Liechti Tarn Abell
BOARD MEMBERS VIRTUAL:	None
BOARD MEMBERS ABSENT:	Giuseppe Caltabiano Duncan Scott
STAFF PRESENT:	Rob Ratkowski, Airport Director Jennifer Donofiro, Director of Finance Daniel Reimer, Director of Development Julie Salyer, Director of Administration Stephanie Denys, Receptionist Michael Dickerson, Director of Operations Justin Leon, Management Intern Matthew Heslop, Management Intern Charlie House, Contract Specialist
STAFF VIRTUAL:	None
OTHERS PRESENT:	Brad Musinski, Mead & Hunt; Shawn Baker, SQD
OTHERS VIRTUAL:	Chris Holden & Eric Newman, Atlantic Aviation; Jeff Campbell, Jacob's Engineering; Tim Dacey, Mead & Hunt

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CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Jackola.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

PUBLIC COMMENTS

None

APPROVAL OF MEETING MINUTES – JULY 16, 2026

The meeting minutes from the July 16, 2026, regular meeting were presented and considered.

MOTION: Mr. Liechti moved to approve the July 16, 2026, Regular Meeting minutes.
SECOND: Mr. Janisse
MOTION PASSED: 5-0

GENERAL UPDATES

Terminal Project Update

Mr. Dacey provided an update on the Terminal Project. He reported that the terminal project is nearing completion, with the majority of the landscaping work now wrapping up. The remaining improvements are being finalized, with sidewalk replacement scheduled for this fall. Overall, the project is coming to a close.

Runway Project Update

Mr. Campbell reported that all four phases of the runway project were completed ahead of schedule in July. Only four hours of the 388 scheduled work hours were lost due to rain. Runway grooving is expected to take an additional three to four weeks and will be completed at night following the last arrival.

Master Plan Project Update

Mr. Musinski provided the Board with a brief presentation following three days of on-site observations conducted with his team. The team evaluated the Airport's overall operations and facilities, including passenger flow, traffic circulation, parking, baggage claim, terminal areas, and other key components of the Airport. Observations included areas of congestion and potential bottlenecks, operational strengths, opportunities for improvement to support the Airport's future needs.

BUSINESS ITEMS

Business Items 1 – Equipment Acquisition - SCBA Packs and Masks

Mr. Dickerson presented this item to the Board noting that the equipment utilized by Operations is nearing 10 years old and approaching the end of their allowable service life. A brief discussion followed.

MOTION: Mr. Janisse made a motion to approve and authorize the Airport Director to sign a

purchase agreement with MES for SCBA Packs, Cylinders, and Masks in the amount of $146,880.00
SECOND: Mr. Beams
MOTION PASSED: 5-0

Business Item 2 – Equipment Acquisition - Chevrolet Pickup

Mr. Dickerson presented this item to the Board and explained that the vehicle currently utilized by Operations as a primary operations and emergency response vehicle is approximately 13 years old. He noted that the purchase of a new vehicle would provide Operations staff with a newer, more reliable vehicle for daily operations and emergency response. A brief discussion ensued.

MOTION: Mr. Beams made a motion to approve and authorize the Airport Director to sign a purchase agreement with Laurel Chevrolet for a 2026 Chevrolet Colorado in the sum of $54,988.
SECOND: Mr. Janisse
MOTION PASSED: 5-0

Business Items 3 – Jacobs TO 62 - Design and Bidding Services for North GA Apron Improvements

Mr. Ratkowski and Mr. Reimer presented this item to the Board, sharing that a portion of the North GA Apron near Gate 7, has been identified for improvements during the 2027 construction season. The pavement in this area is approaching the end of its useful life and has been identified for rehabilitation as part of the Airport's long-term pavement planning. A brief discussion ensued.

MOTION: Mr. Janisse made a motion to approve and authorize the Airport Director to sign Task Order #62 with Jacobs Engineering for Design and Bidding Services in the amount of $180,718.38.
SECOND: Mr. Liechti
MOTION PASSED: 5-0

Business Items 4 – Change Order 185 - PCO 273 - PR 116R1 Concrete Sealer at New Sidewalks

Mr. Reimer presented this item to the Board, sharing that the cleaning and sealing of concrete sidewalks and curbs throughout the airport landside areas will help protect the surface and extend the useful life of the concrete. A brief discussion ensued.

MOTION: Mr. Liechti made a motion to approve and authorize the Airport Director to sign Change Order 185 for sealing of landside concrete surfaces in the amount of $89,162.71.
SECOND: Mr. Abell
MOTION PASSED: 5-0

Business Items 5 – West Maintenance Shop Improvements

Mr. Ratkowski presented this item to the Board, sharing that approximately 13,500 square feet of deteriorating asphalt between the West Airfield Maintenance Shop buildings will be milled and replaced with a four-inch overlay. The project will also include a new dry well and drainage improvements to reduce ponding and ice formation. A brief discussion ensued.

MOTION: Mr. Janisse made a motion to approve and authorize the Airport Director to execute Proposal # 14390 by Double Diamond Contracting, Inc. in the amount of $72,880.00.
SECOND: Mr. Liechti
MOTION PASSED: 5-0

DISCUSSION ITEMS

None

FINANCIALS

Financial Statements – Ms. Donofiro presented the June 2026 financials.

July Check Summaries – Ms. Donofiro presented the July 2026 check summaries for checks numbered 53242 through 53433 and the direct deposits for the June payroll periods.

MOTION: Mr. Beams made a motion to approve the June 2026 financials and the July 2026 check summaries as presented.
SECOND: Mr. Janisse
MOTION PASSED: 5-0

MANAGEMENT REPORT - ATTACHED

COMMISSIONERS' COMMENTS - None

CHAIRMAN'S COMMENTS - None

MEETING ANNOUNCEMENT

Mr. Jackola announced the date for the next regular board meeting will be Wednesday, September 23, 2026.

ADJOURN

Mr. Jackola adjourned the meeting at 5:34 P.M.

Approved: _____ Attest: _____

Michael Jackola
Vice Board Chairman

Rob Ratkowski
Airport Director