FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES

DATE: July 16, 2026

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Duncan Scott
Michael Jackola
Dennis Beams
Rick Janisse
Marc Liechti

BOARD MEMBERS VIRTUAL: Tarn Abell

BOARD MEMBERS ABSENT: Giuseppe Caltabiano

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Jennifer Donofiro, Director of Finance
Daniel Reimer, Director of Development
Julie Salyer, Director of Administration
Ashley Hahn, Staff Accountant
Stephanie Denys, Receptionist
Will Monin, Projects & Development Coordinator
Michael Dickerson, Director of Operations
Justin Leon, Management Intern
Matthew Heslop, Management Intern
Brandie Gee, Staff Accountant
Natalie Bruno, Staff Accountant

STAFF VIRTUAL: None

OTHERS PRESENT: Chris Holden, Atlantic Aviation; Shawn Baker, SQD; Marty Brown, Jacob's Engineering;

OTHERS VIRTUAL: LaMonte Forgays, SQD; Matt Dubbe, Mead & Hunt

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CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Scott

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

PUBLIC COMMENTS

None

APPROVAL OF MEETING MINUTES – JUNE 17, 2026

The meeting minutes from the June 17, 2026, regular meeting were presented and considered.

MOTION: Mr. Jackola moved to approve the June 17, 2026, Regular Meeting minutes.
SECOND: Mr. Beams
MOTION PASSED: 6-0

GENERAL UPDATES

Terminal Project Update

Mr. Dubbe and Mr. Baker provided an update on the Terminal Project. They reported that significant progress is being made during the runway closures, with crews focusing on site improvements, including sidewalks, railings, landscaping, and irrigation. They also shared that recent drone photography of the new terminal has been completed and anticipate the new third-floor administration offices being completed by the August Board meeting.

Runway Project Update

Mr. Brown reported that the project is progressing well, with crews working both day and night shifts. He noted the tremendous support received from Airport staff and the FAA throughout the project. He also commended the excellent communication among the more than 100 individuals working on site at any given time. To date, more than 30,000 tons of asphalt have been placed. Mr. Brown added that the team continues to closely monitor weather conditions, and the project has not experienced any significant delays thus far.

BUSINESS ITEMS

Business Items 1 – Kaplan & Kirsch - Increase in Amount for Master Development Agreement Work

Mr. McKay presented this item to the Board noting that the agreement has proven to be more complex than originally anticipated and requires additional legal work to finalize. A brief discussion followed.

MOTION: Mr. Liechti made a motion to approve and authorize the Airport Director to spend up to an additional $125,000 for legal services to complete the Master Development Agreement.
SECOND: Mr. Janisse
MOTION PASSED: 6-0

Business Item 2 – SITA – Contract Extension

Mr. McKay presented this item to the Board. He shared that SITA has performed exceptionally well, providing a high level of flexibility and helping passengers move through the airport more efficiently. A brief discussion ensued.

MOTION: Mr. Liechti made a motion to approve and authorize the Airport Director to execute Amendment No. 1 with SITA for continued licensing and remote support of the CUPPS.
SECOND: Mr. Jackola
MOTION PASSED: 6-0

Business Items 3 – Red Phone Replacement

Mr. Dickerson presented this item to the Board, explaining that the existing system is outdated and experiencing several issues, including false calls, misdials, and dropped calls. He noted that replacing the system will improve the reliability and effectiveness of emergency notifications. A brief discussion ensued.

MOTION: Mr. Janisse made a motion to approve and authorize the Airport Director to sign the quote with Kova Corp. in the amount of $74,000.64
SECOND: Mr. Liechti
MOTION PASSED: 6-0

DISCUSSION ITEMS

None

FINANCIALS

Financial Statements – Ms. Donofiro presented the May 2026 financials.

June Check Summaries – Ms. Donofiro presented the June 2026 check summaries for checks numbered 53097 through 53241 and the direct deposits for the June payroll periods.

MOTION: Mr. Jackola made a motion to approve the May 2026 financials and the June 2026 check summaries as presented.
SECOND: Mr. Beams
MOTION PASSED: 6-0

MANAGEMENT REPORT - ATTACHED

COMMISSIONERS' COMMENTS - None

CHAIRMAN'S COMMENTS - None

MEETING ANNOUNCEMENT

Mr. Scott announced the date for the next regular board meeting will be Wednesday, August 19, 2026.

ADJOURN

Mr. Scott adjourned the meeting at 5:05 P.M.

Approved: ______________________ Attest: ______________________

FOR Duncan Scott VICE-CHAIR
Board Chairman

Rob Ratkowski
Airport Director