

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: May 20, 2026

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Rick Janisse
Michael Jackola
Tarn Abell
Dennis Beams
Giuseppe Caltabiano
Duncan Scott

BOARD MEMBERS VIRTUAL: None

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Daniel Reimer, Director of Development
Jennifer Donofrio, Director of Finance
Julie Salyer, Director of Administration
Stephanie Denys, Receptionist
Charlie House, Contract Specialist
Will Monin, Projects & Development Coordinator
Ashley Hahn, Staff Accountant

STAFF VIRTUAL: None

OTHERS PRESENT: Eric Zenoni & Jeff Campbell, Jacob's Engineering; James Heckman,
Two Bear Air Rescue; Justin Carver, Atlantic Aviation; Steve Weber,
Red Harbor Aviation; Shawn Baker, SQD

OTHERS VIRTUAL: LaMonte Forgays, SQD; Matt Dubbe, Mead & Hunt, Chris Holden &
Eric Newman, Atlantic Aviation

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Liechti.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

PUBLIC COMMENTS

James Heckman from Two Bear Air Rescue shared an update on the organization's operations, including the addition of a new helicopter. He highlighted the community benefit of the organization's free search and rescue services and requested consideration of a dedicated parking space on the north ramp due to increased activity in the area. Mr. Ratkowski responded that he would be happy to discuss the matter further and invited Mr. Heckman to stop by his office at any time.

APPROVAL OF MEETING MINUTES – APRIL 15, 2026

The meeting minutes from the April 15, 2026, regular meeting were presented and considered.

MOTION: Mr. Jackola moved to approve the April 15, 2026, Regular Meeting minutes.

SECOND: Mr. Beams

MOTION PASSED: 7-0

GENERAL UPDATES

Terminal Project Update

Mr. Dubbe and Mr. Baker provided an update on the terminal expansion project. They reported a significant milestone with the opening of Gates 5, 6, and 7, which are now operational and serving aircraft. They noted that the expanded space looks exceptional and that concession kiosks are anticipated in the near future. Landscaping has commenced, site work continues to progress well, and substantial advancements have been made on safety railings and lighting improvements. Professional photography is planned for the end of June.

Runway Project Update

Mr. Campbell and Mr. Reimer shared that the Runway 2-20 and Taxiway D project remains ahead of schedule. The demolition of Taxiway D is complete, and placement of the sub-base is ongoing. Establishment of the onsite batch plant will be occurring in June.

BUSINESS ITEMS

Business Items 1 – FY27 Budget Approval

Ms. Donofrio presented the proposed Fiscal Year 2027 budget, including rates and charges, landing fees, terminal rental rates, signatory rates, the airline activity forecast, and planned capital improvement projects.

MOTION: Mr. Scott made a motion to approve the Fiscal Year 2027 Budget

SECOND: Mr. Jackola

MOTION PASSED: 7-0

Business Item 2 – Red Harbor Aviation Concept Plan

Prior to consideration of this item, Board Chair Marc Liechti disclosed a business relationship with Mr. Weber and recused himself from all discussion and voting on the matter.

Mr. Weber and Mr. Monin presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Beams made a motion of non-objection for Red Harbor Aviation to proceed with the completion of a development plan in accordance with the GPIA Development Policies and Procedures.

SECOND: Mr. Caltabiano

MOTION PASSED: 6-0

Business Item 3 – Building Management Software Subscription – 5 Year

Mr. McKay presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Jackola made a motion to approve and authorize the Airport Director to execute a contract with Johnson Controls for a 5-year Metasys ADX subscription and upgrades in the amount of \$59,015.00.

SECOND: Mr. Janisse

MOTION PASSED: 7-0

Business Item 4 – 2026 Runway Project Change Order No. 2

Mr. Reimer presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Janisse made a motion to approve and authorize the Airport Director to sign Change Order No: 2 in the amount of \$102,157.94.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

Business Items 5, 6 and 7 - Change Order 318 - CMAR - PCO 470R1 General Conditions, Phase 1 - Change Order 320 - PCO 5 OCIP Credit, and Phase 1 - Change Order 321 - PCO 468 R1 Allowances Reimbursement

Mr. Reimer presented these items to the Board. A brief discussion ensued.

MOTION: Mr. Beams made a motion to approve and authorize the Airport Director to sign Change Order 318 in the amount of \$323,207.32, Change Order 320 in the amount of (\$205,206.93) for OCIP credits from phase 1 of the terminal project, and Change Order 321 in the amount of (\$253,468.47) for unused allowances in the phase 1 GMP.

SECOND: Mr. Scott

MOTION PASSED: 7-0

Business Items 8 and 9 – CCD-040 - Sidewalk Replacement - Phase 1 Areas, CCD-041 - Sidewalk Replacement - Phase 2 Areas

Mr. Reimer presented these items to the Board. A brief discussion ensued.

MOTION: Mr. Beams made a motion to approve and authorize the Airport Director to sign CCD-040 - Sidewalk Replacement - Phase 1 Areas in the NTE amount of \$130,000.00, and CCD-041 - Sidewalk Replacement - Phase 2 Areas in the NTE amount of \$205,000.00.

SECOND: Mr. Janisse

MOTION PASSED: 7-0

DISCUSSION ITEMS

Discussion Item 1 - ARFF – SRE Building 30% Design Review

Mr. Reimer and Mr. Campbell presented this item to the Board. Mr. Campbell shared the 30% design for the ARFF–SRE Building project, including preliminary layout and scope development. At this stage, the design provides an updated estimated project budget to support future capital planning and funding discussions. Mr. Campbell also noted that a substantial credit is expected to be returned for unused funds from the design effort.

FINANCIALS

Financial Statements – Ms. Donofrio presented the March 2026 financials.

April Check Summaries – Ms. Donofrio presented the April 2026 check summaries for checks numbered 52798 through 52955 and the direct deposits for the April payroll periods.

MOTION: Mr. Caltabiano made a motion to approve the March 2026 financials and the April 2026 check summaries as presented.

SECOND: Mr. Scott

MOTION PASSED: 7-0

MANAGEMENT REPORT - ATTACHED

COMMISSIONERS' COMMENTS – None

CHAIRMAN'S COMMENTS - None

MEETING ANNOUNCEMENT

Mr. Liechti announced the date for the next regular board meeting will be Wednesday, June 17, 2026.

ADJOURN

Mr. Liechti adjourned the meeting at 6:02 P.M.

Approved: _____

Marc Liechti
Board Chairman

Attest: _____

Rob Ratkowski
Airport Director