

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**DATE:** April 15, 2026

**PLACE:** Glacier Park International Airport, Kalispell, Montana

**TIME:** 4:00 P.M.

**BOARD MEMBERS PRESENT:** Marc Liechti  
Rick Janisse  
Michael Jackola  
Tarn Abell  
Dennis Beams

**BOARD MEMBERS VIRTUAL:** None

**BOARD MEMBERS ABSENT:** Giuseppe Caltabiano  
Duncan Scott

**STAFF PRESENT:** Ian McKay, Deputy Airport Director  
Daniel Reimer, Director of Development  
Jennifer Donofrio, Director of Finance  
Julie Salyer, Director of Administration  
Stephanie Denys, Receptionist  
Charlie House, Contract Specialist  
Will Monin, Projects & Development Coordinator  
Michael Dickerson, Director of Operations  
Caira Frank, Management Intern

**STAFF VIRTUAL:** None

**OTHERS PRESENT:** Chris Holden, Atlantic Aviation; Kevin Nuechterlein, Matt Dubbe & Tim Dacey, Mead & Hunt; Shawn Baker, SQD; Eric Mack, Flathead County Planning & Zoning

**OTHERS VIRTUAL:** Iver Retrum, Business Aviation Group; Marty Brown, Jacob's Engineering Group

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**CALL TO ORDER**

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:03 P.M. by Mr. Liechti.

**INTRODUCTION OF GUESTS**

Mr. McKay introduced the guests.

### **APPROVAL OF MEETING MINUTES – MARCH 18, 2026**

The meeting minutes from the March 18, 2026, regular meeting were presented and considered.

**MOTION:** Mr. Jackola moved to approve the March 18, 2026, Regular Meeting minutes.

**SECOND:** Mr. Janisse

**MOTION PASSED:** 5-0

### **PUBLIC COMMENTS**

Chris Holden from Atlantic Aviation announced the pending sale of Atlantic Aviation to Apollo Global Management. He noted that no significant changes to day-to-day operations are anticipated.

### **GENERAL UPDATES**

#### **Terminal Project Update**

Mr. Dubbe and Mr. Baker updated the Board regarding the terminal project. They shared that everything is coming together nicely, and they anticipate completion two weeks early.

#### **Runway Project Update**

Mr. Brown updated the Board regarding the Runway Project noting that preparatory work has begun and the project remains on schedule for full runway reconstruction.

#### **Airport Land Use**

Mr. McKay and Mr. Mack reported on the airport land use update, noting that he attended a recent planning meeting where the initial discussion was well received. He shared that the County will lead the planning process and facilitate upcoming meetings.

#### **Master Aeronautical Development**

Mr. McKay reported that a key milestone has been reached in Master Aeronautical Development, with agreement on high-level terms. The term sheet is currently under legal review.

### **BUSINESS ITEMS**

#### **Business Items 1 & 2 – Change Order 319 – PCO 469 Move Remaining PH1 Sitework to Phase 2 & Change Order 160 - PCO 261 Move Remaining PH1 Sitework to Phase 2**

Mr. Monin presented these items to the Board; a brief discussion ensued.

**MOTION:** Mr. Jackola made a motion to approve and authorize the Airport Director to sign Change Order 319 - PCO 469 Move Remaining LCH Scope to Phase 2 in the amount of \$120,930.38 (credit) and to approve and authorize the Airport Director to sign Change Order 160 -

PCO 261 Move Remaining PH1 Sitework to Phase 2 in the amount of \$120,930.38

**SECOND:** Mr. Beams

**MOTION PASSED:** 5-0

**Business Item 3 – Change Order 161 - PCO 223 PR-97R1 Admin Office Suite Modifications**

Mr. McKay presented this item to the Board to address current and projected capacity constraints noting that the existing office configuration has been exceeded due to departmental growth and operational needs. Mr. McKay shared that by proceeding with this project now utilizes available contingency funds and coordination with existing on-site contractors to maximize efficiency. The Board noted concerns regarding the potential loss of the public viewing area and requested clarification on whether the project is an operational necessity versus an enhancement. Staff confirmed the remodel is intended to address documented space limitations and support continued operational needs.

**MOTION:** Mr. Janisse made a motion to approve and authorize the Airport Director to sign Change Order 161 - PCO 223 PR-97R1 Admin Office Suite Modifications in the amount of \$147,712.04.

**SECOND:** Mr. Beams

**MOTION PASSED:** 5-0

**Business Item 4 – Change Order 162 - PCO 252 General Conditions for Added Scope**

Mr. Reimer presented this item to the Board emphasizing the need to extend general conditions for two months beyond the June 2, 2026, contract end date to allow completion of remaining Phase 2 work, including site improvements, landscaping, and administrative office modifications.

**MOTION:** Mr. Janisse made a motion to approve and authorize the Airport Director to sign Change Order 162 - PCO 252 General Conditions for Added Scope in the amount of \$148,121.90.

**SECOND:** Mr. Abell

**MOTION PASSED:** 5-0

**Business Item 5 – Mead & Hunt Work Order 9 Amendment No. 7 - Additional Design and CA for Owner Requested Changes**

Mr. Reimer presented this item to the Board sharing that the work includes office space updates, future terminal improvements, gate area enhancements, seasonal décor planning, facility studies, baggage claim updates, and pedestrian access improvements.

**MOTION:** Mr. Jackola made a motion to approve and authorize the Airport Director to sign Mead & Hunt Work Order 9, Amendment No. 7 Additional Design and CA for Owner Requested Changes in the amount 8 of \$115,000.00

**SECOND:** Mr. Janisse

**MOTION PASSED:** 5-0

**Business Item 6 – Aviation Worker Screening Service Agreement**

Mr. McKay presented a proposed agreement with Talos Security to the Board to continue TSA-required randomized screening services, following expiration of the current agreement and to

maintain compliance with TSA requirements. Board Chair, Marc Liechti, abstained from discussion and voting due to a personal relationship with the owner of Talos Security.

**MOTION:** Mr. Beams made a motion to approve and authorize the Airport Director to sign an agreement with Talos Security for Aviation Worker Screening services. Estimated contract value is \$100,000.

**SECOND:** Mr. Jackola

**MOTION PASSED:** 4-0

### **DISCUSSION ITEMS**

None

### **FINANCIALS**

**Financial Statements** – Ms. Donofiro presented the February 2026 financials.

**March Check Summaries** – Ms. Donofiro presented the March 2026 check summaries for checks numbered 52669 through 52797 and the direct deposits for the March payroll periods.

**MOTION:** Mr. Beams made a motion to approve the February 2026 financials and the March 2026 check summaries as presented.

**SECOND:** Mr. Jackola

**MOTION PASSED:** 5-0

### **MANAGEMENT REPORT - ATTACHED**

**COMMISSIONERS' COMMENTS** – None

**CHAIRMAN'S COMMENTS** - None

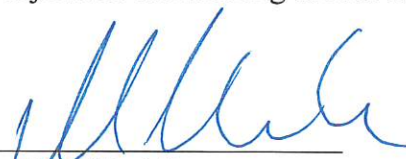
### **MEETING ANNOUNCEMENT**

Mr. Liechti announced the date for the next regular board meeting will be Wednesday, May 20, 2026.


### **ADJOURN**

Mr. Liechti adjourned the meeting at 5:26 P.M.

Approved: \_\_\_\_\_

  
Marc Liechti  
Board Chairman

Attest: \_\_\_\_\_

  
Rob Ratkowski  
Airport Director