

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**DATE:** March 18, 2026

**PLACE:** Glacier Park International Airport, Kalispell, Montana

**TIME:** 4:00 P.M.

**BOARD MEMBERS PRESENT:** Marc Liechti  
Giuseppe Caltabiano  
Duncan Scott  
Rick Janisse  
Michael Jackola  
Tarn Abell

**BOARD MEMBERS VIRTUAL:** Dennis Beams

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Rob Ratkowski, Airport Director  
Ian McKay, Deputy Airport Director  
Daniel Reimer, Director of Development  
Jennifer Donofiro, Director of Finance  
Ashley Hahn, Staff Accountant  
Julie Salyer, Director of Administration  
Stephanie Denys, Receptionist  
Charlie House, Contract Specialist  
Will Monin, Projects & Development Coordinator  
Caira Frank, Management Intern

**STAFF VIRTUAL:**

**OTHERS PRESENT:** Andrew Pulliam, Kevin Smith, Kevin Nuechterlein & Brad Musinski,  
Mead & Hunt; Iver Retrum, Business Aviation Group

**OTHERS VIRTUAL:** Barry Sherman, Business Aviation Group; Chris Holden, Atlantic  
Aviation

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**CALL TO ORDER**

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Liechti.

## **INTRODUCTION OF GUESTS**

Mr. Ratkowski introduced the guests.

## **APPROVAL OF MEETING MINUTES – FEBRUARY 18, 2026**

The meeting minutes from the February 18, 2026, regular meeting were presented and considered.

**MOTION:** Mr. Scott moved to approve the February 18, 2026, Regular Meeting minutes.

**SECOND:** Mr. Caltabiano

**MOTION PASSED:** 7-0

## **PUBLIC COMMENTS**

None

## **GENERAL UPDATES**

### **Terminal Project Update**

Mr. Pulliam and Mr. Reimer updated the Board regarding the terminal project. They shared that the project is nearing completion with key milestones including the removal of temporary baggage claim walls and the opening of baggage claim restrooms in the next few weeks.

## **BUSINESS ITEMS**

### **Business Item 1 – Incline Technology – Access Control System Licensing and Software**

Mr. Ratkowski presented this item to the Board; a brief discussion ensued.

**MOTION:** Mr. Jackola made a motion to approve and authorize the Airport Director to sign Incline Technology's proposal for Access Control System Licensing and Software as presented in the amount of \$230,118.90.

**SECOND:** Mr. Caltabiano

**MOTION PASSED:** 7-0

### **Business Item 2 – Change Order 155 – PCO 180R3 PR69 Site Improvements**

Mr. Reimer presented this item to the Board emphasizing that this change order includes updates to sidewalks, curbs, handrails, and paving to improve pedestrian capacity and accessibility, along with lighting and parking-related modifications. A discussion ensued.

**MOTION:** Mr. Scott made a motion to approve and authorize the Airport Director to sign Change Order 155- PCO 180R3 PR69 Site Improvements in the amount of \$618,781.88

**SECOND:** Mr. Caltabiano

**MOTION PASSED:** 7-0

**DISCUSSION ITEMS**

None

**FINANCIALS**

**Financial Statements** – Ms. Donofiro presented the January 2026 financials.

**February Check Summaries** – Ms. Donofiro presented the February 2026 check summaries for checks numbered 52511 through 52668 and the direct deposits for the February payroll periods.

**MOTION:** Mr. Jackola made a motion to approve the January 2026 financials and the February 2026 check summaries as presented.

**SECOND:** Mr. Caltabiano

**MOTION PASSED: 7-0**

**MANAGEMENT REPORT - ATTACHED**

**COMMISSIONERS' COMMENTS** – Commissioners inquired about potential impacts from the TSA shutdown and whether airline booking systems are reflecting the runway closures in July. Staff confirmed there has been no fallout from the TSA shutdown, and that airline booking systems are accurately reflecting the runway closure dates.

**CHAIRMAN'S COMMENTS** - None


**MEETING ANNOUNCEMENT**

Mr. Liechti announced the date for the next regular board meeting will be Wednesday, April 15, 2026.

**ADJOURN**

Mr. Liechti adjourned the meeting at 4:51 P.M.

Approved:   
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Marc Liechti  
Board Chairman

Attest:   
\_\_\_\_\_  
~~Rob Ratkowski~~ Ian McKay  
Deputy Airport Director FCM