

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**DATE:** February 18, 2026  
**PLACE:** Glacier Park International Airport, Kalispell, Montana  
**TIME:** 4:02 P.M.

**BOARD MEMBERS PRESENT:** Marc Liechti  
Duncan Scott  
Rick Janisse  
Michael Jackola  
Tam Abell

**BOARD MEMBERS VIRTUAL:** Dennis Beams  
Giuseppe Caltabiano

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Rob Ratkowski, Airport Director  
Ian McKay, Deputy Airport Director  
Daniel Reimer, Director of Development  
Jennifer Donofrio, Director of Finance  
Ashley Hahn, Staff Accountant  
Julie Salyer, Director of Administration  
Stephanie Denys, Receptionist  
Charlie House, Contract Specialist  
Will Monin, Projects & Development Coordinator  
Caira Frank, Management Intern

**STAFF VIRTUAL:**

**OTHERS PRESENT:** Shawn Baker, SQD; Matt Dubbe, Tim Dacey & Damon Smith, Mead & Hunt; Iver Retrum, Business Aviation Group

**OTHERS VIRTUAL:** LaMonte Forgays, SQD

---

**CALL TO ORDER**

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:02 P.M. by Mr. Liechti.

## **INTRODUCTION OF GUESTS**

Mr. Ratkowski introduced the guests.

## **APPROVAL OF MEETING MINUTES – JANUARY 21, 2026**

The meeting minutes from the January 21, 2026, regular meeting were presented and considered.

**MOTION:** Mr. Scott moved to approve the January 21, 2026, Regular Meeting minutes.

**SECOND:** Mr. Jackola

**MOTION PASSED:** 7-0

## **PUBLIC COMMENTS**

None

## **GENERAL UPDATES**

### **Terminal Project Update**

Matt Dubbe, Tim Dacey, Damon Smith, and Shawn Baker, updated the Board regarding the terminal project. They shared that the project is in the final phases of construction and remains on schedule for substantial completion in fall 2026.

### **Master Developer Update**

Mr. Ratkowski, Mr. McKay, and Mr. Retrum provided the Board with an update on the ongoing project. Staff reported that the parties continue to work through the pre-development phase, focusing on refining high-level business terms and concepts, conducting legal review, and evaluating financial structures. The discussion also addressed measurable progress milestones, anticipated timelines, and the next steps required to advance the project toward a formal development agreement.

## **BUSINESS ITEMS**

### **Business Item 1 – Mead and Hunt Task Order 7 – Master Plan Update 2026**

Mr. Reimer presented this item to the Board, emphasizing that the master plan provides a strategic roadmap to guide long-term development, infrastructure investment, and operational improvements - ensuring the airport is prepared to safely and efficiently meet future aviation demand.

**MOTION:** Mr. Jackola made a motion to approve and authorize the Airport Director to sign Mead and Hunt Task Order 7 - Master Plan Update 2026 in the amount of \$1,546,411.00

**SECOND:** Mr. Janisse

**MOTION PASSED:** 7-0

## **DISCUSSION ITEMS**

**Discussion Item 1 – Appoint Compensation and Review Committee**

Mr. Ratkowski presented this item to the Board. The Board agreed that Mr. Janisse, Mr. Scott, and Mr. Liechti would serve on this committee.

**FINANCIALS**

**Financial Statements** – Ms. Donofrio presented the December 2025 financials.

**January Check Summaries** – Ms. Donofrio presented the January 2026 check summaries for checks numbered 52358 through 52510 and the direct deposits for the January payroll periods.

**MOTION:** Mr. Beams made a motion to approve the December 2025 financials and the January 2026 check summaries as presented.

**SECOND:** Mr. Caltabiano

**MOTION PASSED: 7-0**

**MANAGEMENT REPORT** - ATTACHED

**COMMISSIONERS' COMMENTS** – Mr. Abell shared that he recently attended the AAAE new board member training, which he found to be very valuable, and time well spent. He expressed his appreciation for the Airport Director, noting that the director is already implementing many of the best practices highlighted in the training. Mr. Abell said this was a confidence builder, reinforcing his trust in the leadership and management of the airport

**CHAIRMAN'S COMMENTS** - None

**MEETING ANNOUNCEMENT**

Mr. Liechti announced the date for the next regular board meeting will be Wednesday, March 18, 2026.

**ADJOURN**

Mr. Liechti adjourned the meeting at 5:16 P.M.

Approved: \_\_\_\_\_

Marc Liechti  
Board Chairman

Attest: \_\_\_\_\_

Rob Ratkowski  
Airport Director