

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: November 19, 2025

PLACE: Glacier Park International Airport, Kalispell,

TIME: Montana 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Duncan Scott
Rick Janisse
Tarn Abell
Michael Jackola
Dennis Beams
Giuseppe Caltabiano

BOARD MEMBERS VIRTUAL: None

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Daniel Reimer, Director of Development
Jennifer Donofiro, Director of Finance
Ashley Hahn, Staff Accountant
Julie Salyer, Director of Administration
Stephanie Denys, Receptionist
Charlie House, Contract Specialist
Will Monin, Projects & Development Coordinator
Ian McKay, Deputy Airport Director

OTHERS PRESENT: Tim Dacey & Matt Dubbe, Mead & Hunt; Justin Williams, David Simko & Shawn Baker, SQD; Dave McNutt & Shane Moss, Glacier Bank; Tia Komberec, Tall Timber Flying Service, LLC; Iver Retrum, Business Aviation Group; Chris Holden, Atlantic Aviation

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Liechti.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES – October 15, 2025

The meeting minutes from the October 15, 2025, regular meeting were presented and considered.

MOTION: Mr. Beams moved to approve the October 15, 2025, Regular Meeting minutes.

SECOND: Mr. Scott

MOTION PASSED: 7-0

PUBLIC COMMENTS

None

GENERAL UPDATES

Terminal Project Update

Matt Dubbe, Shawn Baker, and Tim Dacey updated the Board regarding the Terminal Project.

BUSINESS ITEMS

Prior to the discussion of Business Items 1 and 2, Board Member Giuseppe Caltabiano recused himself from both items due to his affiliation with the business—formerly known as Mission Mountain Flying Services, LLC—and joined the public seating area for those portions of the meeting.

Business Item 1 – Development Plan – Tall Timber Flying Service, LLC

Mr. Reimer, Mr. Monin and Ms. Komberec presented this item to the Board. A brief discussion ensued. Board Member Michael Jackola stated that he did not have a conflict requiring recusal but noted that he may serve on the museum board, which is affiliated with Tall Timber Flying Service, LLC.

MOTION: Mr. Beams made a motion to conditionally approve the development plan submitted by Tall Timber Flying Service, LLC subject to sanitary approval by the Flathead County Health Department.

SECOND: Mr. Scott

MOTION PASSED: 6-0

Business Item 2 – Lease Agreement – N1E – Tall Timber Flying Service, LLC

Ms. House presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Jackola made a motion to conditionally approve and authorize the Airport Director to sign the lease agreement with Tall Timber Flying Service, LLC for Parcel N1E subject to sanitary approval by the Flathead County Health Department.

SECOND: Mr. Janisse

MOTION PASSED: 6-0

Business Item 3 – Change Order 107 – PCO 176 – Trash Compactor Procurement

Mr. Reimer presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Jackola made a motion to approve and authorize the Airport Director to sign Change Order 107 for procurement and installation of a building trash compactor in the amount of \$83,462.23.

SECOND: Mr. Janisse

MOTION PASSED: 7-0

Business Item 4 – Change Order 311 – PCO 208 – Rough Carpentry

Mr. Reimer presented the item to the Board. A brief discussion ensued.

MOTION: Mr. Caltabiano made a motion to approve and authorize the Airport Director to sign Change Order 311 in the amount of \$329,636.45, closing out the rough carpentry allowance for Phase 1.

SECOND: Mr. Janisse

MOTION PASSED: 7-0

Business Item 5 – Jacobs Engineering Task Order 59 & Task Order 59 Mod 1 – 30% Design Services for new ARFF – SRE Building

Mr. Reimer presented the item to the Board. A brief discussion ensued.

MOTION: Mr. Scott made a motion to approve and authorize the Airport Director to sign Task Order 59 and Task Order 59 Mod 1 for Design of a new ARFF – SRE facility and NEPA services in the combined amount of \$770,149.00.

SECOND: Mr. Beams

MOTION PASSED: 7-0

Business Item 6 – Acquisition of Surface Awareness Initiative

Mr. McKay presented the item to the Board. A brief discussion ensued.

MOTION: Mr. Jackola made a motion to approve and authorize the Airport Director to sign Task Order 2 with uAvionix for the acquisition and deployment of SAI in a fixed amount of \$25,000.00 and an annually recurring amount of \$40,000.00.

SECOND: Mr. Beams

MOTION PASSED: 7-0

DISCUSSION ITEMS

Discussion Item 1 - Airport Land Use Protections

Mr. McKay presented this item to the Board. Staff discussed a draft ordinance regarding alternatives for Airport and community protections from incompatible land use. The Board

discussed the merits of the draft ordinance and agreed that the best interests of the community and the Airport must be carefully balanced and considered.

FINANCIALS

Financial Statements – Ms. Donofiro presented the September 2025 Financials.

October Check Summaries – Ms. Donofiro presented the October 2025 check summaries for checks numbered 51911 through 52061 and the direct deposits for the October payroll periods.

MOTION: Mr. Caltabiano made a motion to approve the September 2025 financials, and the October 2025 check summaries as presented.

SECOND: Mr. Jackola

MOTION PASSED: 7-0

MANAGEMENT REPORT - ATTACHED

COMMISSIONERS' COMMENTS – None

CHAIRMAN'S COMMENTS – None

MEETING ANNOUNCEMENT

Mr. Liechti announced the date for the next regular Board meeting will be Wednesday, December 17, 2025.

ADJOURN

Mr. Liechti adjourned the meeting at 5:51 P.M.

Approved:



Marc Liechti
Board Chairman

Attest:



Rob Ratkowski
Airport Director