

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: October 15, 2025
PLACE: Glacier Park International Airport, Kalispell, Montana
TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Duncan Scott
Rick Janisse
Tarn Abell
Michael Jackola
Dennis Beams
Giuseppe Caltabiano

BOARD MEMBERS VIRTUAL: None

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Daniel Reimer, Director of Development
Jennifer Donofrio, Director of Finance
Ashley Hahn, Staff Accountant
Laurie Pein, Director of Administration
Julie Salyer, Office Manager
Stephanie Denys, Receptionist
Charlie House, Contract Specialist
Will Monin, Projects & Development Coordinator
Ian McKay, Deputy Airport Director

OTHERS PRESENT: Andrew Pullman & Tim Dacey, Mead & Hunt; Justin Williams, SQD; Cate Walker, Northwest Design Studio; Dave & Adam Reynolds, ALS Inc.

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Liechti.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES – SEPTEMBER 17, 2025

The meeting minutes from the September 17, 2025, regular meeting were presented and considered.

MOTION: Mr. Scott moved to approve the September 17, 2025, Regular Meeting minutes.

SECOND: Mr. Jackola

MOTION PASSED: 7-0

PUBLIC COMMENTS

None

GENERAL UPDATES

2026 Runway Project

Mr. Ratkowski and Mr. Reimer updated the Board regarding the 2026 Runway Project.

Terminal Project Update

Tim Dacey updated the Board regarding the Terminal Project.

BUSINESS ITEMS

Business Item 1 – Acquisition of Continuous Measuring Equipment

Mr. McKay presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Jackola made a motion to approve and authorize the Airport Director to sign Runway Safe's proposal in the amount of \$81,433 for the procurement of a T-5 tow-behind friction tester.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

Business Item 2 – Change Order 300 – PCO 205 Concrete Floor Preparation in Ticketing

Mr. Reimer presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Scott made a motion to approve and authorize the Airport Director to sign Change Order 300 in the amount of \$177,008.50 for floor preparation work in the Ticket Lobby.

SECOND: Mr. Beams

MOTION PASSED: 7-0

Business Item 3 – Change Order 106 – Terminal Landscaping

Prior to the discussion of this item, Board Member, Mr. Scott, disclosed that his firm provides legal representation to the landscape company associated with the project. Accordingly, he

recused himself from voting on the matter.

Mr. Reimer presented this item to the Board. Ms. Cate Walker provided a short presentation outlining the landscape plan. A brief discussion ensued.

MOTION: Mr. Jackola made a motion to approve and authorize the Airport Director to sign Change Order 106 in the amount of \$409,914.55 for Terminal Landscaping.

SECOND: Mr. Caltabiano

MOTION PASSED: 6-0

Business Item 4 – Phase 2 Terminal Furniture Procurement

Mr. Monin presented the item to the Board. A brief discussion ensued.

MOTION: Mr. Beams made a motion to approve and authorize the Airport Director to sign contracts with Agati (\$466,342.49), Arconas (\$472,969.45), Contract Design Collective (\$115,122.26) and Glacier Furniture (\$129,987.00) for Phase 2 furnishings with a combined total of \$1,184,421.30.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

DISCUSSION ITEMS

None

FINANCIALS

Financial Statements – Ms. Donofrio presented the August 2025 Financials.

September Check Summaries – Ms. Donofrio presented the September 2025 check summaries for checks numbered 51792 through 51910 and the direct deposits for the September payroll periods.

MOTION: Mr. Jackola made a motion to approve the August 2025 financials, and the September 2025 check summaries as presented.

SECOND: Mr. Beams

MOTION PASSED: 7-0

MANAGEMENT REPORT - ATTACHED

COMMISSIONERS' COMMENTS – None

CHAIRMAN'S COMMENTS – None

MEETING ANNOUNCEMENT

Mr. Liechti announced the date for the next regular Board meeting on Wednesday, November 19, 2025.

ADJOURN

Mr. Liechti adjourned the meeting at 5:03 P.M.

Approved:



Marc Liechti
Board Chairman

Attest:



Rob Ratkowski
Airport Director