

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: September 17, 2025
PLACE: Glacier Park International Airport, Kalispell, Montana
TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liehti
Duncan Scott
Rick Janisse
Tarn Abell
Michael Jackola
Dennis Beams
Giuseppe Caltabiano

BOARD MEMBERS VIRTUAL: None

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Daniel Reimer, Director of Development
Jennifer Donofrio, Director of Finance
Ashley Hahn, Staff Accountant
Laurie Pein, Director of Administration
Julie Salyer, Office Manager
Stephanie Denys, Receptionist
Charlie House, Contract Specialist
Will Monin, Projects & Development Coordinator

OTHERS PRESENT: Dave McNutt, Glacier Bank; Mat Dubbe and Andrew Pulliam, Mead & Hunt; Shawn Baker, SQD/Swank; Jeff Campbell and Marty Brown, Jacob's Engineering; Iver Retrum, Business Aviation Group.

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:01 P.M. by Mr. Liehti.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES – AUGUST 20, 2025

The meeting minutes from the August 20, 2025, regular meeting were presented and considered.

MOTION: Mr. Scott moved to approve the August 20, 2025, Regular Meeting minutes.

SECOND: Mr. Janisse

MOTION PASSED: 6-0

PUBLIC COMMENTS

None

GENERAL UPDATES

2026 Runway Project

Mr. Ratkowski and Mr. Campbell updated the Board regarding the 2026 Runway Project.

Terminal Project Update

Shawn Baker and Matt Dubbe updated the Board regarding the Terminal Project.

Montana Airline Rendezvous

Mr. Ratkowski updated the Board on the success of The Montana Airline Rendezvous, and thanked Ms. House for all her hard work in making it happen.

BUSINESS ITEMS

Business Item 1 – Repeal FMAA Bylaws

Mr. Ratkowski presented this item to the Board. A brief discussion ensued.

MOTION: Mr. Caltabiano made a motion to repeal the Bylaws.

SECOND: Mr. Scott

MOTION PASSED: 7-0

Business Item 2 – Change Order 098 – PCO 166 PR-36.3 South Parking – Employee Lot Modification

Mr. Reimer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Beams made a motion to approve and authorize the Airport Director to sign Change Order 098 in the amount of \$97,452.69 for additional work at the south employee parking area.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

DISCUSSION ITEMS

None

FINANCIALS

Financial Statements – Ms. Donofrio presented the July 2025 Financials.

August Check Summaries – Ms. Donofrio presented the August 2025 check summaries for checks numbered 51633 through 51791 and the direct deposits for the August payroll periods.

MOTION: Mr. Jackola made a motion to approve the July 2025 financials, and the August 2025 check summaries as presented.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

MANAGEMENT REPORT - ATTACHED

COMMISSIONERS' COMMENTS – The Board thanked Mr. Beams for the financial training. Mr. Caltabiano updated the Board on the progress of the Museum and indicated that it will be called the Glacier Aviation Education Museum and is now a 501(c)(3).

CHAIRMAN'S COMMENTS – Mr. Liechti asked who planned to attend the Hawaii conference. It was determined that Mr. Scott, Mr. Jackola and Mr. Liechti will be attending.

MEETING ANNOUNCEMENT

Mr. Liechti announced the date for the next regular Board meeting on Wednesday, October 15, 2025.

ADJOURN

Mr. Liechti adjourned the meeting at 4:51 P.M.

Approved: _____

Marc Liechti
Board Chairman

Attest: _____

Rob Ratkowski
Airport Director