

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**DATE:** June 10, 2025

**PLACE:** Glacier Park International Airport, Kalispell, Montana

**TIME:** 4:00 P.M.

**BOARD MEMBERS PRESENT:** Marc Liechti  
Dennis Beams  
Duncan Scott  
Rick Janisse  
Michael Jackola  
Giuseppe Caltabiano

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Rob Ratkowski, Airport Director  
Ian McKay, Deputy Airport Director  
Daniel Reimer, Director of Development  
Michael Dickerson, Dev. and Project Coord.  
Jennifer Donofiro, Director of Finance  
Ashley Hahn, Staff Accountant  
Charlie House, Receptionist  
Julie Salyer, Office Manager

**OTHERS PRESENT:** Jeff Mason, Mead & Hunt; Shawn Baker, SQD/Swank; Mike Talbot, Glacier Jet Center; Jonathan Reeser, SR Aviation

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**CALL TO ORDER**

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:03 P.M. by Mr. Janisse.

**INTRODUCTION OF GUESTS**

Mr. Ratkowski introduced the guests.

## **PUBLIC COMMENTS**

None

## **APPROVAL OF MEETING MINUTES**

The meeting minutes from the May 13, 2025, regular meeting were presented and considered.

**MOTION:** Mr. Jackola moved to approve the May 13, 2025, Regular Meeting minutes.

**SECOND:** Mr. Liechti

**MOTION PASSED: 6-0**

## **GENERAL UPDATES**

### **Terminal Project Update**

Jeff Mason of Mead & Hunt and Shawn Baker of SQD Enterprises updated the Board regarding the terminal project.

### **Runway 2-20 Project Update**

Mr. Reimer updated the Board regarding the runway 2-20 project.

## **BUSINESS ITEMS**

### **Business Item 1 – Election of Airport Board Officers**

A brief discussion amongst the Board ensued.

**MOTION:** Mr. Scott made a motion to vote Marc Liechti as Board Chairman and leave the Vice Chairman seat open until July pending further discussion.

**SECOND:** Mr. Caltabiano

**MOTION PASSED: 6-0**

## **DISCUSSION ITEMS**

### **Discussion Item 1 – Airport Affected Area Updated**

Staff briefed the Board on the Airport Affected Area Ordinance.

### **Discussion Item 2 – Amend Bylaws Changing the Standing Date of Board Meetings**

Mr. Ratkowski presented this item to the Board. A brief discussion ensued. The Board has taken moving the Board Meetings to the third Tuesday of the month under consideration and will discuss further next month.

## **FINANCIALS**

**Financial Statements** – Ms. Donofiro presented the April 2025 Financials.

**May Check Summaries** – Ms. Donofiro presented the May 2025 check summaries for checks numbered 51182 through 51323 and the direct deposits for the May payroll periods.

**MOTION:** Mr. Beams made a motion to approve the April 2025 financials, and the May 2025 check summaries as presented.

**SECOND:** Mr. Liechti

**MOTION PASSED: 6-0**

**MANAGEMENT REPORT - ATTACHED**

**COMMISSIONERS' COMMENTS** – Mr. Liechti and Mr. Scott thanked Mr. Janisse for his work as Chairman over the past year. Mr. Scott also indicated that the County is advertising for the vacant seat on the Board and applications are due July 9, 2025.

**CHAIRMAN'S COMMENTS** – Mr. Janisse indicated that he felt it would be valuable to replace Mr. McIntyre with another airline pilot as he believes that brings a lot of value to the variety of expertise on the Board. Mr. Janisse also shared that he enjoyed being the Board Chairman and welcomed Mr. Liechti as the new Board Chairman.

**MEETING ANNOUNCEMENT**

Mr. Janisse announced the date for the regular Board meeting on July 8, 2025.

**ADJOURN**

Mr. Janisse adjourned the meeting at 4:44 P.M.

Approved:

  
Rick Janisse  
Board Chairman

Attest:

  
Rob Ratkowski  
Airport Director