

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: February 11, 2025

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Curt McIntyre
Dennis Beams
Duncan Scott
Rick Janisse
Michael Jackola

BOARD MEMBERS ABSENT: Giuseppe Caltabiano

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Laurie Pein, Director of Administration
Daniel Reimer, Director of Development
Michael Dickerson, Dev. and Project Coord.
Bradley Ruben, Management Intern
Will Monin, Management Intern
Jennifer Donofrio, Director of Finance
Ashley Hahn, Staff Accountant
Julie Salyer, Office Manager

OTHERS PRESENT: Matt Dubbe, Mead & Hunt; LaMont Forgays and Justin Williams,
SQD; Sean Baker, Swank; Mike Talbot, Glacier Jet Center.

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Janisse.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

PUBLIC COMMENTS

None

APPROVAL OF MEETING MINUTES

The meeting minutes from the January 14, 2025, regular meeting were presented and considered.

MOTION: Mr. Jackola moved to approve the December 10, 2024, Regular Meeting minutes.

SECOND: Mr. Liechti

MOTION PASSED: 6-0

GENERAL UPDATES

Terminal Project Update

Matt Dubbe of Mead & Hunt updated the Board regarding the terminal project and indicated that the central core should be completed for a grand opening between May 28, 2025 and June 4, 2025.

Master Development RFQ

Mr. McKay updated the Board regarding the Master Development RFQ.

BUSINESS ITEMS

Business Item 1 – Change Order 220 – Reconciliation of Well Drilling

Mr. Reimer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Jackola moved to approve and authorize the Airport Director to sign Change Order 220 in the amount of \$284,729.27 for Reconciliation of Well Drilling for the terminal project.

SECOND: Mr. Liechti

MOTION PASSED: 6-0

Business Item 2 – Masonry Scope Gap at Stone Column Bases

Mr. Reimer presented this item to the Board. Brief discussion ensued

MOTION: Mr. McIntyre moved to approve and authorize the Airport Director to sign Change Order 231 in the amount of \$64,408.98 for the Masonry Scope Gap of Stone Column Bases.

SECOND: Mr. Beams

MOTION PASSED: 6-0

Business Item 3 – Construction Change Directive 013

Mr. Reimer presented this item to the Board. Brief discussion ensued

MOTION: Mr. Liechti moved to approve and authorize the Airport Director to sign CCD 013

in the not-to-exceed (NTE) amount of \$60,000.00 for column and soffit adjustments in the bag claim area.

SECOND: Mr. Jackola

MOTION PASSED: 6-0

DISCUSSION ITEMS

Discussion Item 1 – Rental Car CFC Amendment

Mr. Ratkowski and Ms. Donofrio presented this item to the Board. Brief discussion ensued with the Board asking what other airports do.

Discussion Item 2 – Rental Car Ready/Return Lot Construction and Financing

Mr. Dickerson and Mr. Ratkowski presented this item to the Board with the Board asking when the project would be completed.

Discussion Item 3 – Establish Compensation and Review Committee

Mr. Ratkowski presented this item to the Board. The Board agreed that Mr. Caltabiano and Mr. Scott would be on this committee. Mr. McIntyre volunteered to serve if Mr. Caltabiano was unable to serve.

Discussion Item 4 – Terminal Project Historical Assumptions Presentation

Ms. Donofrio presented this item to the Board. Brief discussion ensued.

Discussion Item 5 – Fuse Advertising Presentation

Ms. Salyer presented this item to the Board. The Board inquired if this was replacing another advertising contractor and if the job scope is different from that of the PR firm.

FINANCIALS

Financial Statements – Ms. Donofrio presented the December 2024 Financials.

January Check Summaries – Ms. Donofrio presented the January 2025 check summaries for checks numbered 50613 through 50743 and the direct deposits for the January payroll periods.

MOTION: Mr. Liechti made a motion to approve the December 2024 financials, and the January 2025 check summaries as presented.

SECOND: Mr. Jackola

MOTION PASSED: 6-0

MANAGEMENT REPORT – ATTACHED

COMMISSIONERS' COMMENTS – Mr. Jackola commented that he is looking forward to the grand opening of the central core. Mr. Liechti commented that he used the viewing room

on the third floor with his grandkids and they loved it. Mr. McIntyre asked how snow removal was going. Mr. Beams stated that he liked the comparison to Mr. Wolinetz' original projection.

CHAIRMAN'S COMMENTS – None

MEETING ANNOUNCEMENT

Mr. Janisse announced the date for the regular Board meeting on March 11, 2025.

ADJOURN

Mr. Janisse adjourned the meeting at 5:20 P.M.

Approved: _____


Rick Janisse
Board Chairman

Attest: _____


Rob Ratkowski
Airport Director