

FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES

DATE: January 14, 2025

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Curt McIntyre
Dennis Beams
Duncan Scott
Rick Janisse
Giuseppe Caltabiano
Michael Jackola

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Laurie Pein, Director of Administration
Daniel Reimer, Director of Development
Michael Dickerson, Dev. and Project Coord.
Ethan Patenaude, Development Intern
Will Monin, Management Intern
Jennifer Donofrio, Director of Finance
Ashley Hahn, Staff Accountant
Julie Salyer, Office Manager

OTHERS PRESENT: Matt Dubbe and Damon Smith, Mead & Hunt; LaMont Forgays and Justin Williams, SQD; Sean Baker, Swank; Mike Talbot, Glacier Jet Center; Scott Miller, Kim Thomas and Tyler Wells, Marsh McLennan Agency

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Janisse.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES

The meeting minutes from the December 10, 2024, regular meeting were presented and considered.

MOTION: Mr. Scott moved to approve the December 10, 2024, Regular Meeting minutes.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

PUBLIC COMMENTS

None

GENERAL UPDATES

Terminal Project Update

Matt Dubbe of Mead & Hunt updated the Board regarding the terminal project.

Master Development RFQ

Mr. McKay updated the Board regarding the Master Development RFQ.

BUSINESS ITEMS

Business Item 1 – Terminal CO 209 – Gypcrete Leveling

Mr. Reimer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Scott moved to approve and authorize the Airport Director to sign Change Order 209 in the amount of \$63,544.75 for CCD 020.

SECOND: Mr. Liechti

MOTION PASSED: 7-0

Business Item 2 – Terminal Liability Insurance Policy Extension and Modification

Mr. Reimer presented this item to the Board. Brief discussion ensued with the Board asking if the Contractors pay their portion of the Wrap policy and how it works to share liability if there were a catastrophic event as well as how the end of construction is determined.

MOTION: Mr. Liechti moved to approve and authorize the Airport Director to increase the value of the Terminal Program OCIP to \$130,000,000 and extend the construction date through September 01, 2026, with a total cost not to exceed \$923,487.52.

SECOND: Mr. Scott

MOTION PASSED: 7-0

At this point, the Chairman approved and authorized the addition of Business Item 3 as follows:

Business Item 3 – Approval of FY24 Financial Audit

Jan Schweitzer and Grace McKoy of Pinion Global gave the Financial Audit presentation to the Board prior to the regular Board Meeting. Brief discussion ensued.

MOTION: Mr. Beams moved to approve the FY24 Financial Audit as presented.

SECOND: Mr. Jackola

MOTION PASSED: 7-0

DISCUSSION ITEMS

Mr. Reimer briefed the Board on an update to the 2025 Airport Capital Improvement Program.

FINANCIALS

Financial Statements – Ms. Donofiro presented the November 2024 Financials.

December Check Summaries – Ms. Donofiro presented the December 2024 check summaries for checks numbered 50423 through 50612 and the direct deposits for the December payroll periods.

MOTION: Mr. Scott made a motion to approve the November 2024 financials, and the December 2024 check summaries as presented.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

MANAGEMENT REPORT – ATTACHED

COMMISSIONERS' COMMENTS – Mr. Caltabiano and Mr. Beams congratulated the Financial Team on a clean audit. Mr. Liechti encouraged Administration to consider diversification of energy resources. Mr. McIntyre inquired as to the status of the lawsuit with TSA.

CHAIRMAN'S COMMENTS – Mr. Janisse expressed his concern for those affected by the wildfires in California.

MEETING ANNOUNCEMENT

Mr. Janisse announced the date for the regular Board meeting on February 11, 2025.

ADJOURN

Mr. Janisse adjourned the meeting at 5:21 P.M.

Approved:


Rick Janisse
Board Chairman

Attest:


Rob Ratkowski
Airport Director