

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: December 10, 2024

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Curt McIntyre
Dennis Beams
Duncan Scott
Rick Janisse
Giuseppe Caltabiano

BOARD MEMBERS ABSENT: Michael Jackola

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Laurie Pein, Director of Administration
Daniel Reimer, Director of Development
Michael Dickerson, Dev. and Project Coord.
Ethan Patenaude, Development Intern
Will Monin, Management Intern
Charlie House, Receptionist

OTHERS PRESENT: Matt Dubbe, Mead & Hunt; Dave McNutt, Glacier Bank, LaMont
Forgays and Justin Williams, SQD; Sean Baker, Swank; Mike
Talbot, Glacier Jet Center

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:08 P.M. by Mr. Janisse.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES

The meeting minutes from the November 12, 2024, regular meeting were presented and considered.

MOTION: Mr. Liechti moved to approve the November 12, 2024, Regular Meeting minutes.

SECOND: Mr. Scott

MOTION PASSED: 6-0

PUBLIC COMMENTS

None.

GENERAL UPDATES

Terminal Project Update

Matt Dubbe of Mead & Hunt updated the Board regarding the terminal project.

BUSINESS ITEMS

Business Item 1 – Terminal CO 197 – PR 47 Railing Area B Update

Mr. Ratkowski presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Beams moved to approve and authorize the Airport Director to sign Change Order 197 in the amount of \$88,830.75 for PR 047 Railing Area B Update.

SECOND: Mr. Liechti

MOTION PASSED: 6-0

Business Item 2 – Terminal CO 200 – CMAR Concrete Buyout

Mr. Reimer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Scott moved to approve and authorize the Airport Director to sign Change Order 200 authorizing SQD to use CMAR contingency for concrete buyout in the amount of \$237,272.78.

SECOND: Mr. Liechti

MOTION PASSED: 6-0

Business Item 3 – Terminal Project GMP Amendments

Mr. Ratkowski and Mr. Reimer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. McIntyre moved to approve and authorize the Airport Director to sign Amendment A-10 reducing the Phase 2 GMP by \$1,800,000 and Amendment A011 increasing the Phase 1 GMP by \$1,800,000.

SECOND: Mr. Liechti

MOTION PASSED: 6-0

Business Item 4 – Equipment Acquisition – Terminal Radio Equipment

Mr. Dickerson presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Liechti moved to approve and authorize the Airport Director to sign the quote of \$66,864.23 to install and relocate the airport's radio equipment.

SECOND: Mr. Beams

MOTION PASSED: 6-0

DISCUSSION ITEMS

Mr. McKay briefed the Board on the status of the Master Development RFQ.

FINANCIALS

Financial Statements – Ms. Donofiro presented the October 2024 financials via her printed Financial Notes.

October Check Summaries – Ms. Donofiro presented the November 2024 check summaries for checks numbered 50195 through 50422 and the direct deposits for the November payroll periods.

MOTION: Mr. Beams made a motion to approve the October 2024 financials and the November 2024 check summaries as presented.

SECOND: Mr. Caltabiano

MOTION PASSED: 6-0

MANAGEMENT REPORT – ATTACHED

COMMISSIONERS' COMMENTS – Mr. Beams expressed that he is proud to be a part of the Board and all the airport is accomplishing. Mr. Liechti expressed his thanks to the airport for the Holiday Party. Mr. McIntyre expressed his excitement for all that the coming year will bring.

CHAIRMAN'S COMMENTS – Mr. Janisse gave staff credit for all their hard work and coordination as a unit.

MEETING ANNOUNCEMENT

Mr. Janisse announced the date for the regular Board meeting on January 14, 2024.

ADJOURN

Mr. Janisse adjourned the meeting at 4:48 P.M.

Approved: Rick Janisse
Rick Janisse
Board Chairman

Attest: Rob Ratkowski
Rob Ratkowski
Airport Director