

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: November 12, 2024

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Michael Jackola
Curt McIntyre
Dennis Beams
Duncan Scott
Rick Janisse
Giuseppe Caltabiano

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Laurie Pein, Director of Administration
Jennifer Donofiro, Director of Finance
Ashley Hahn, Staff Accountant
Daniel Reimer, Director of Development
Michael Dickerson, Dev. and Project Coord.
Ethan Patenaude, Development Intern
Will Monin, Management Intern
Charlie House, Receptionist

OTHERS PRESENT: Jeff Mason, Mead & Hunt; Dave McNutt, Glacier Bank, LaMont Forgays and Justin Williams, SQD; Sean Baker, Swank; Mike Talbot, Glacier Jet Center

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Janisse.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES

The meeting minutes from the October 8, 2024, regular meeting were presented and considered.

MOTION: Mr. Scott moved to approve the October 8, 2024, Regular Meeting minutes.

SECOND: Mr. Beams

MOTION PASSED: 7-0

PUBLIC COMMENTS

None.

GENERAL UPDATES

Terminal Project Update

Jeff Mason of Mead & Hunt updated the Board regarding the terminal project.

BUSINESS ITEMS

Business Item 1 – Terminal CO 185 – Wood Staining

Mr. Ratkowski presented this item to the Board. Brief discussion ensued with the Board appreciating Mr. Ratkowski's attention to detail and clarifying that the airport would be responsible for two thirds of the total cost.

MOTION: Mr. Jackola moved to approve and authorize the Airport Director to sign Change Order 185 in the amount of \$84,793.50

SECOND: Mr. Beams

MOTION PASSED: 7-0

Business Item 2 – Terminal CO 192 – CCD 004 Central Skylight Curb

Mr. Reimer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Scott moved to approve and authorize the Airport Director to sign Change Order 192 in the amount of \$108,934.51 for CCD 004 Central Skylight Curbs.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

Business Item 3 – Waste Water CO 12 – New Well Added Depth

Mr. Reimer presented this item to the Board. Brief discussion ensued with the Board asking what the cost per foot is for drilling and how many wells are on airport property.

MOTION: Mr. McIntyre moved to approve and authorize the Airport Director to sign Change Order 12 in an amount not to exceed (NTE) \$90,000.00.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

DISCUSSION ITEMS

Mr. Ratkowski and Mr. McKay briefed the Board on the status of the Master Development solicitation.

FINANCIALS

Financial Statements – Ms. Donofiro presented the September 2024 financials.

October Check Summaries – Ms. Donofiro presented the October 2024 check summaries for checks numbered 50050 through 50194 and the direct deposits for the October payroll periods.

MOTION: Mr. Beams made a motion to approve the September 2024 financials and the October 2024 check summaries as presented.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

MANAGEMENT REPORT – ATTACHED

COMMISSIONERS' COMMENTS – Mr. Caltabiano updated the Board on progress with the Museum of Mountain Flying, indicating that they are working with FVCC to develop some aviation related programs.

CHAIRMAN'S COMMENTS – None

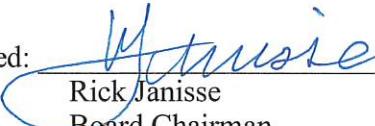
MEETING ANNOUNCEMENT

Mr. Janisse announced the date for the regular Board meeting on December 10, 2024.

ADJOURN

Mr. Janisse adjourned the meeting at 5:12 P.M.

Approved:


Rick Janisse
Board Chairman

Attest:


Rob Ratkowski
Airport Director