

**FLATHEAD MUNICIPAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

DATE: October 8, 2024

PLACE: Glacier Park International Airport, Kalispell, Montana

TIME: 4:00 P.M.

BOARD MEMBERS PRESENT: Marc Liechti
Michael Jackola
Curt McIntyre
Dennis Beams
Duncan Scott
Rick Janisse
Giuseppe Caltabiano

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rob Ratkowski, Airport Director
Ian McKay, Deputy Airport Director
Laurie Pein, Director of Administration
Jennifer Donofiro, Director of Finance
Julie Salyer, Office Manager
Ashley Hahn, Staff Accountant
Daniel Reimer, Director of Development
Michael Dickerson, Dev. and Project Coord.
Ethan Patenaude, Development Intern
Will Monin, Management Intern
Justin Pritchard, IT Director
Matt York, Systems & Network Administrator

OTHERS PRESENT: Will Hagen, Attorney for Glacier Jet Center; Matt Dubbe, Mead & Hunt; LaMont Forgays, SQD; Sean Baker, Swank; Nikki Janisse

CALL TO ORDER

The regular monthly meeting of the Flathead Municipal Airport Authority (FMAA) was called to order at 4:00 P.M. by Mr. Janisse.

INTRODUCTION OF GUESTS

Mr. Ratkowski introduced the guests.

APPROVAL OF MEETING MINUTES

The meeting minutes from the September 10, 2024, regular meeting were presented and considered.

MOTION: Mr. Scott moved to approve the September 10, 2024, Regular Meeting minutes.

SECOND: Mr. Jackola

MOTION PASSED: 6-0

PUBLIC COMMENTS

None.

GENERAL UPDATES

Terminal Project Update

Matt Dubbe of Mead & Hunt updated the Board regarding the terminal project.

BUSINESS ITEMS

Business Item 1 – Phase 1 GMP Amendment A-9

Mr. Ratkowski presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Beams moved to approve and authorize the Airport Director to sign Amendment A-9 increasing the Terminal Project Phase 1 GMP by \$211,000.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

Business Item 2 – Change Order 037 – CMAR Contingency Use for Phase 2 Buyout Coordination

Mr. Dickerson presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Liechti moved to approve and authorize the Airport Director to sign Change Order 037 – CMAR Contingency Use for Phase 2 Buyout Coordination approving SQD to use \$263,628.00 of CMAR contingency for Phase 2 Buyout Coordination.

SECOND: Mr. Scott

MOTION PASSED: 7-0

Business Item 3 – Resolution No. 2025-02 Authorizing the Airport Director to Close on 650/658 Birch Grove Road

Ms. Salyer presented this item to the Board. Brief discussion ensued.

MOTION: Mr. Jackola moved to approve and authorize the Airport Director to execute closing documents with Dorothy M. Leishman for the purchase of her property at 650/658 Birch Grove Road, Kalispell, MT 59901

SECOND: Mr. Scott

MOTION PASSED: 7-0

DISCUSSION ITEMS

Mr. Pritchard briefed the Board on cyber security at GPI and the airport industry at large.

Mr. McKay briefed the Board on concepts related to the master development solicitation.

FINANCIALS

Financial Statements – Ms. Donofiro presented the August 2024 financials.

August Check Summaries – Ms. Donofiro presented the September 2024 check summaries for checks numbered 49883 through 50049 and the direct deposits for the September payroll periods.

MOTION: Mr. Beams made a motion to approve the August 2024 financials and the September 2024 check summaries as presented.

SECOND: Mr. Caltabiano

MOTION PASSED: 7-0

MANAGEMENT REPORT – ATTACHED

COMMISSIONERS' COMMENTS – The Flight Benefits Subcommittee reported on their progress regarding the issue.

CHAIRMAN'S COMMENTS – Mr. Janisse thanked Mr. McIntyre for the information he provided regarding Board Member training and indicated that he found it to be very helpful.

MEETING ANNOUNCEMENT

Mr. Janisse announced the date for the regular Board meeting on November 12, 2024.

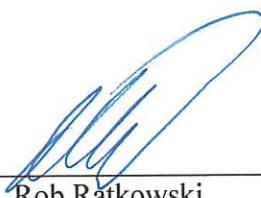
ADJOURN

Mr. Janisse adjourned the meeting at 5:00 P.M.

Approved:


Rick Janisse
Board Chairman

Attest:


Rob Ratkowski
Airport Director